

## MEETING MINUTES

**Name of Foundation:** Southwest Louisiana Charter Academy Foundation, Inc.  
**Board Meeting:** June 16, 2020---Board Meeting  
**School(s):** Southwest LA Charter Academy  
Lake Charles College Prep

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 16, 2020	5:52 PM	7:37 PM	August 18, 2020	6:00 PM	S. Brunet
<b>Meeting Location:</b>					
Lake Charles College Prep, 2750 Power Centre Blvd., Lake Charles, LA ZOOM Meeting ID: 92107285220					

<b>Attended by:</b>	
<b>Board Members:</b> Ulysses Gene Thibodeaux, Board President Rebecca Boniol, Vice President Clyde Mitchell, Secretary/Treasurer Dr. Michael Kurth, Board Trustee Nicole Simien, Board Trustee Ron Richard, Board Trustee Phyllis Kittling, Board Trustee Charles Honore, Board Trustee Sylvia Stelly, Board Trustee	<b>Other Attendees:</b> Kim Lewis, SWLA principal Dr. Pamela Quebodeaux, LCCA principal Marcus Simon, LCCA Asst. Principal Kathy Istre, Dean, LCCA Farrah Eckerd, LCCA Stacey Brunet, Governing Board Manager, CSUSA Dr. Sabrah Kingham, LCCP Jennifer Zeringue, Principal, LCCP Shanice Williams, LCCP Christine Locrotondo, Finance, CSUSA Penny Walcott, Finance, CSUSA Dr. Lonnie Luce, State Director, CSUSA Greg Theriot, Deputy Director of Curriculum and Instruction, CSUSA Mark Gamble, State Finance Director, CSUSA Carlos Sam, Deputy Director of Operations, CSUSA Cree Matlock, Government Relations and Public Policy, CSUSA Jasmine Goodley, Curriculum and Instruction, CSUSA Georgette Sterling-Antwine, Compliance Manager, CSUSA Peyton Pawlicki, Veron and Bice Henry Mancuso, Executive Secretary LJ Thierry, LCCP Norman Hanes, Jackie Rome, Steven Stanfield and Shawn Piper, LCCP Financial Team

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 5:52 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

#### **I. ADMINISTRATIVE**

##### Approval of the May 2020 Board Meeting Minutes

- President Thibodeaux asked for the board to review the minutes. No corrections were voiced by the board or public.

**MOTION:** Motion was made by Ron Richard and seconded by Phyllis Kittling to approve the May 2020 Board Meeting Minutes as presented. The motion passed unanimously.

#### **II. FINANCIAL REPORT**

Approval of the FY 2020-21 Annual Budget of SWLA and LCCP

- Judge Thibodeaux asked for public and trustee comments. No additional comments were voiced.

**MOTION: Motion was made by Charles Honore and seconded by Ron Richard to approve the FY 2020-21 Budget for SWLA. The motion passed unanimously.**

Approval of the April 2020 Financial Report

- Mark Gamble reviewed the April 2020 Financial Report with the board.
- Judge Thibodeaux asked for comments from the trustees and public. No additional comments were voiced.

**MOTION: Motion was made by Charles Honore and seconded by Nicole Simien to approve the April 2020 Financial Report as presented. The motion passed unanimously.**

**III. CSUSA REPORTS**

- Kim Lewis gave the school report for SWLA to include: enrollment numbers and processes during COVID 19, Summer school plans, distance learning and community questions.
- Preview of School Year 2020 was given. Additional planning will take place over the summer and change as LDOE and Governor Edwards proclamations update.

**IV. EXECUTIVE SECRETARY REPORT**

- Henry Mancuso presented a written report to the board

**V. NEW BUSINESS**

- There was no new business.

**VI. OLD BUSINESS**

- Marketing----Stacey Brunet introduced the new marketing manager to the board.

**VII. PUBLIC COMMENTS**

- There were no public comments.

**VIII. TRUSTEE COMMENTS**

- There were no additional comments from the board.

**IX. RECESS**

**Recess was called at 6:23 PM**

**The meeting was called back to order at 6:30 PM**

**Lake Charles College Prep:**

**PRINCIPALS'S REPORT –Written report submitted - Ms. Jennifer Zeringue**

- \$700,000+ awarded in scholarships to graduates of 2020
- Personal Development has focused on Jumpstart
- Enrollment for next year at 498; target is 585
- Diagnostic Testing Scheduled by the DOE
- Registration is scheduled for July 20-24

**FINANCIAL REPORT**

- Dr. Sabrah Kingham introduced four members of the management team of CrossMark.
- Members of the CrossMark team presented May 2020 Financial Report .

**On a motion by C. Honore and a second by N. Simien, the May 2020 Financial Report was approved.**

- The 2020-2021 LCCP Budget was presented by the Crossmark Team.

**On a motion by C. Honore and a second by R. Richard, the 20-21 Budget and the Budget Resolution were approved as presented.**

**EXECUTIVE SECRETARY’S REPORT**

- Updates were given on LCCP construction progress.

**On a motion by Ron Richard and a second by C. Honore, the Executive Secretary’s report was accepted.**

**CONTRACT FOR SERVICES OF ATHLETIC TRAINERS**

- President Thibodeaux recused himself because of his association with Lake Charles Memorial Hospital.
- Proposals were given by Lake Charles Memorial Hospital and the Center for Orthopedics.
- Comments were given by President Thibodeaux and Mr. Piper.

**On a motion by C. Honore and a second by R. Richard, this matter was deferred until the next meeting. More information was requested regarding costs, services, insurance, and the number of certified trainers. At present, the proposals are not comparable.**

Further financial comment: Dr. Kingham requested approval of the reporting form and policy for Capital Assets and Inventory Control. On a motion by C. Honore and a second by R. Boniol, the form was approved and accepted.

Comments were given by Ms. Shanice Williams regarding her vision for continuing the growth of LCCP.

**On a motion by C. Honore and a second by R. Boniol, the meeting was adjourned at 7:47 p.m.**

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Clyde Mitchell, Secretary/Treasurer

Date: \_\_\_\_\_