

MEETING MINUTES

Name of Foundation: Southwest Louisiana Charter Academy Foundation, Inc.
Board Meeting: February 18, 2020—Board Meeting
School(s): Lake Charles College Prep
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 18, 2020	5:08 PM	6:10 PM	March 17, 2020	5:30 PM	S. Brunet
Meeting Location:					
Southwest LA Charter Academy, 1700 E. McNeese Street, Lake Charles, LA 70607					

Attended by:	
Board Members: Ulysses Gene Thibodeaux, Board President Clyde Mitchell, Secretary/Treasurer Ron Richard, Board Trustee Sylvia Stelly, Board Trustee Charles Honore, Board Trustee Phyllis Kittling, Board Trustee Absent: Rebecca Boniol, Vice President Dr. Michael Kurth, Board Trustee Nicole Simien, Board Trustee	Other Attendees: Dr. Lonnie Luce, State Director Mark Gamble, State Finance Director Carlos Sam, Deputy Director of Operations Josh Levine, Facilities Director Dr. Pamela Quebodeaux, LCCA principal Kim Lewis, SWLA principal Marcus Simon, LCCA Asst. Principal Kathy Istre, Dean, LCCA Stacey Brunet, Governing Board Manager Shawn Piper, Chief Business Officer, LCCP Peyton Pawlicki, Veron and Bice Dr. Sabrah Kingham, LCCP Jimmie Richard, Burning Stick Creative Marketing Gary Speidel, A&S Transportation John Zeigler, A&S Transportation Phone: Christine Locrotondo, Finance, CSUSA Penny Walcott, Finance, CSUSA

CALL TO ORDER

Pursuant to public notice, the board meeting commenced at 5:08 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

A request was made by LCCP to present to the board first so administration could travel to an out of town conference. The request was granted.

I. LCCP Administrative and Financial Report

- Dr. Sabrah Kingham reviewed the enrollment, ACT prep activities, NSU Engineering Day, JumpStart report, Professional Development activities, McNeese Teacher Program, and student tutoring
- Financial report given by Mr. Shawn Piper with a written report distributed to the board.
- Board President Thibodeaux asked for trustee and public comments.

MOTION: Motion was made by Clyde Mitchell and seconded by Ron Richard to accept the January 2020 Financial Report as presented. The motion passed unanimously.

II. Facility Update

- Board President Thibodeaux gave a construction update to the board.

III. Executive Secretary Report

- Board President Thibodeaux gave an oral report to the board.

IV. New Business

- There was no new business.

V. Old Business

- Board President Thibodeaux reminded the board to submit their 2019 Tier 3 form to the LA Board of Ethics by May 15, 2020.

VI. Public Comments

- Board President Thibodeaux asked for public comments. There were none.

VII. Trustee Comments

- Board President Thibodeaux asked for trustee comments. There were no additional comments.

The LCCP meeting ended and the Southwest LA Charter Academy meeting began at 5:25 PM

VIII. ADMINISTRATIVE

Approval of the January 2020 Board Meeting Minutes

- President Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.
- President Thibodeaux asked for public and trustee comments. None heard.

MOTION: Motion was made by Clyde Mitchell and seconded by Phyllis Kittling to approve the January 2020 Board Meeting Minutes as presented. The motion passed unanimously.

IX. FINANCIAL REPORT

Approval of the December 2019 Financial Report

- Mark Gamble reviewed the December 2019 Financial Report with the board
- Board President Thibodeaux asked for trustee and public comments.

MOTION: Motion was made by Sylvia Stelly and seconded by Ron Richard to accept the December 2019 Financial Report as presented. The motion passed unanimously.

X. CSUSA REPORTS

School Year Report

- Kim Lewis reported to the board to include:
 - Current enrollment and comparison of October 1 and February 1 Enrollment numbers reported to the LDOE, Enrollment Events, New SPED faculty,
 - Athletic Report: Football Signing Days
 - Community and School Events: 8th Grade Parents' Night, Black History Month, School of Choice week.

XI. EXECUTIVE SECRETARY'S REPORT

- Board President Thibodeaux reviewed the report with the board

XII. OLD BUSINESS

- Tier 3 Annual Disclosure Form
 - Judge Thibodeaux asked the board to submit their form before May 15, 2020.
- Vendor Services Committee—Student Transportation
 - A&S Transportation addressed the board and would like to continue the partnership with the schools in Lake Charles.
 - The contract with A&S will be extended per the board's directive.
- Follow up of Implementing an ESL Program at SWLCA
 - No additional information to report.

XIII. PUBLIC COMMENTS

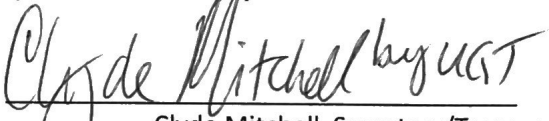
- Stacey Brunet reported the state retreat is scheduled for June 11-12 in Baton Rouge.
- More information is forthcoming.

XIV. TRUSTEE COMMENTS

- There were no additional trustee comments.

XV. ADJOURNMENT

MOTION: Motion was made by Ron Richard and seconded by Clyde Mitchell to adjourn the February 2020 meeting of the Southwest Louisiana Charter Academy Foundation, Inc. The motion passed unanimously.


Clyde Mitchell, Secretary/Treasurer

Date: _____