

MEETING MINUTES

Name of Foundation: Southwest Louisiana Charter Academy Foundation, Inc.
Board Meeting: October 15, 2019—Board Meeting
School(s): Lake Charles College Prep
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 15, 2019	5:10 PM	6:15 PM	November 19, 2019	5:30 PM	S. Brunet
Meeting Location:					
Lake Charles Charter Academy, 3160 Power Centre Blvd, Lake Charles, LA 70607					

Attended by:	
Board Members: Ulysses Gene Thibodeaux, Board President Rebecca Boniol, Vice President Dr. Michael Kurth, Board Trustee Ron Richard, Board Trustee Sylvia Stelly, Board Trustee Nicole Simien, Board Trustee Phyllis Kittling, Board Trustee Charles Honore, Board Trustee Absent: Clyde Mitchell, Secretary/Treasurer	Other Attendees: Mark Gamble, State Finance Director Robin Gates, Asst. Principal, Southwest Louisiana Charter Academy Farrah Eckard, Dean, Lake Charles Charter Academy Stacey Brunet, Governing Board Manager Henry Mancuso, Executive Secretary Jennifer Zeringue, Principal, LCCP Shawn Piper, Chief Business Officer, LCCP Peyton Pawlicki, Veron and Bice Shanice Williams, LCCP Phone: Christine Locrotondo, Finance, CSUSA Debra Leite, State Finance Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the board meeting commenced at 5:10 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

Judge Thibodeaux asked to amend the agenda to add “rescind the bid for Trahan Construction” to new business.

MOTION: Motion was made by Ron Richard and seconded by Sylvia Stelly to amend the New Business section of the agenda to add “rescind the Bid for Trahan Construction”. The motion passed unanimously.

I. ADMINISTRATIVE

Approval of the September 2019 Board Meeting Minutes

- President Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

MOTION: Motion was made by Sylvia Stelly and seconded by Ron Richard to approve the September 2019 Board Meeting Minutes as presented. The motion passed unanimously.

II. FINANCIAL REPORT

Approval of the August 2019 Financial Report

- Mark Gamble reviewed the August 2019 Financial Report with the board

- Judge Thibodeaux asked about the shortfall in the budget. Mark Gamble reported to the board this is due to the reduction in local MFP.
- Board President Thibodeaux asked for trustee and public comments.

MOTION: Motion was made by Charles Honore and seconded by Nicole Simien to accept the August 2019 Financial Report as presented. The motion passed unanimously.

Preliminary Audit Review—Southwest Louisiana Charter Academy Foundation, Inc.

- Henry Mancuso reviewed with the board.

MOTION: Motion was made by Charles Honore and seconded by Phyllis Kittling to accept the preliminary audit review. The motion passed unanimously.

III. CSUSA REPORTS

School Year Report

- Robin Gates reported to the board to include:
 - Enrollment: 716, to include 20 Pre-K students
 - Science training
 - Open House
 - Student Council
 - Homecoming events

IV. EXECUTIVE SECRETARY'S REPORT

- Henry Mancuso delivered a verbal report to the board.
- National Food Service program funding was discussed. A separate account for LCCP and SWLA was recommended.

MOTION: Motion was made by Ron Richard and seconded by Charles Honore to open an account at Lakeside Bank for only SWLA funds to be deposited from the Food Service Program. The president will be authorized to add and delete signatories as needed. The motion passed unanimously.

V. NEW BUSINESS

- There was no new business

VI. OLD BUSINESS

- Follow up of Implementing an ESL Program at SWLCA
 - Sylvia Stelly is still coordinating schedules with SOBA principal for discussion of ESL program and accommodations at SWLA. Tentative date is October 21, 2019.
 - President Thibodeaux asked for additional trustee and public comments.
- Follow up for Contribution to the Impact Agency
 - Board President Thibodeaux reviewed the request with the board.
 - LCCA agreed to make the \$12,500 contribution to the Agency on behalf of LCCA, SWLA and LCCP.
 - Mr. Richard still pledges \$2500 to the program.
 - President Thibodeaux asked for additional trustee and public comments.

VII. PUBLIC COMMENTS

- There were no public comments

VIII. TRUSTEE COMMENTS

- There were no additional trustee comments.

IX. LCCP School Report

- Jennifer Zeringue, Principal, LCCP gave the school report to include:
 - Enrollment was discussed
 - Financial Aid workshops were held in conjunction with McNeese and various colleges visited LCCP to address students about post 12th grade opportunities
 - Report Cards will go out Friday
 - Home visits are ongoing
 - Received a scholarship for SOS Programs
 - Work Keys and various professional development activities
 - Instruction Partners will return
 - Homecoming events were discussed

LCCP Finance Report

- Henry Mancuso gave the Financial Report to the board to include:
 - Lakeside Bank operating account report reviewed to include architect and dirt work construction fees.
 - Check and deposit review
 - MFP deposit

X. Facility Report

Requirement for Public Bid

- Henry Mancuso and Judge Thibodeaux discussed the need to public bid for construction of new LCCP facility.
- The bond commission requested a public bid.
- Request for a tax exemption on materials and Senator Johns is assisting.
- President Thibodeaux asked for public and trustee comments.

MOTION: Motion was made to rescind the approval of the approximately \$16,000,000 contract for facility construction bid from Trahan Construction and place the job out for public bid. The motion passed unanimously.

Presentation to State Bond Commission, October 17, 2019

- Judge Thibodeaux and Henry Mancuso updated the board regarding the upcoming bond commission meeting in Baton Rouge, LA.
- Documents have been uploaded to the Bond Commission website per protocol.
- There is a possibility of non-vote by the commission due to request for additional information and questions.
- President Thibodeaux asked for public and trustee comments.

XI. Executive Secretary Report

- Henry Mancuso reported there are 18 International Students at LCCP.

XII. Public Comments

- Julian Guillory presented the STEM 3D demo of the new LCCP facility to the board.
- In the upcoming months, Mr. Guillory will present student created demos and YouTube channel uploads.

- This is not implemented in Calcasieu Parish schools.
- Local architects gave the students a CAD file to create so he could use for his clients.

XIII. Trustee Comments

- Mr. Richard submitted a Marketing Proposal to the board and the committee will meet.
- Rebecca Boniol has been involved in creating additional STEM and Dual Enrollment partnership with McNeese State University.

XIV. Adjournment

MOTION: Motion was made by Ron Richard and seconded by Michael Kurth to adjourn the October 2019 meeting of the Southwest Louisiana Charter Academy Foundation, Inc. The motion passed unanimously.

Clyde Mitchell, Secretary/Treasurer

Date: _____

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XIV. Adjournment

MOTION: Motion was made by Ron Richard and seconded by Michael Kurth to adjourn the October 2019 meeting of the Southwest Louisiana Charter Academy Foundation, Inc. The motion passed unanimously.

Clyde Mitchell
Clyde Mitchell, Secretary/Treasurer

Date: 11-19-19