

## MEETING MINUTES

**Name of Foundation:** Southwest Louisiana Charter Academy Foundation, Inc.  
**Board Meeting:** September 17, 2019—Board Meeting  
**School(s):** Lake Charles College Prep  
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 17, 2019	12:45 PM	2:02 PM	October 15, 2019	5:00 PM	S. Brunet
<b>Meeting Location:</b>					
Southwest Louisiana Charter Academy, 1700 E. McNeese Street, Lake Charles, LA 70607					

<b>Attended by:</b>	
<b>Board Members:</b> Ulysses Gene Thibodeaux, Board President Dr. Michael Kurth, Board Trustee Ron Richard, Board Trustee Clyde Mitchell, Secretary/Treasurer Sylvia Stelly, Board Trustee Nicole Simien, Board Trustee Phyllis Kittling, Board Trustee Charles Honore, Board Trustee  <b>Absent:</b> Rebecca Boniol, Vice President	<b>Other Attendees:</b> Dr. Lonnie Luce, State Superintendent Mr. Carlos Sam, Deputy State Director Mr. Greg Theriot, Deputy Director of Curriculum Mark Gamble, State Finance Director Kim Lewis, Principal, Southwest Louisiana Charter Academy Dr. Pam Quebodeaux, Principal, Lake Charles Charter Academy Stacey Brunet, Governing Board Manager Henry Mancuso, Executive Secretary Dr. Sabrah Kingham, Lake Charles College Prep Amberlee Brown, District Test Coordinator Shanice Guillory, Director of Curriculum & Instruction Shawn Piper, Chief Business Officer Lionel Thierry, Freshman Academy Administrator Julian Guillory, Director of STEM & Technology Peyton Pawlicki, Veron and Bice  <b>Phone:</b> Christine Locrotondo, Finance, CSUSA Debra Leite, State Finance Manager, CSUSA Myrna Laine Hyppolite, Vice President Financial Planning & Analysis

### **CALL TO ORDER**

Pursuant to public notice, the board meeting commenced at 12:20 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

#### **I. ADMINISTRATIVE**

##### Approval of the August 2019 Board Meeting Minutes

- President Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

**MOTION:** Motion was made by Charles Honore and seconded by Nicole Simien to approve the August 2019 Board Meeting Minutes as presented. The motion passed unanimously.

#### **II. FINANCIAL REPORT**

Approval of the 2019-2020 Amended Budget

- Mark Gamble reviewed the 2019-2020 Amended Budget with the board

**MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to accept the 2019-2020 Amended Budget as presented. The motion passed unanimously.**

**III. CSUSA REPORTS**

Beginning of School Year Report

- Kim Lewis reported to the board to include:
  - Enrollment: 710, to include 20 Pre-K students
  - Back to school dance and Grandparents' Day events
  - Mentoring programs to start this month
  - Open House 4-6 PM
  - Focus on culture and accountability.
  - Fundraising events

**IV. EXECUTIVE SECRETARY'S REPORT**

- Henry Mancuso delivered a verbal report to the board.

**V. NEW BUSINESS**

- Consideration of Implementing an ESL Program at SWLCA
  - Board Chairman Thibodeaux and Sylvia Stelly led the discussion of ESL program and accommodations at SWLA.
  - Application process proves difficult for families who don't speak English.
- Request for Contribution to the Impact Agency
  - Board President Thibodeaux reviewed the request with the board.
  - Additional conversations with School Leaders will follow to determine participation at SWLA and if the in-house program Ms. Lewis has covers the same topics as the Impact Agency.

**MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to approve the request for contribution. The motion passed unanimously.**

**VI. OLD BUSINESS**

- There was no new business

**VII. PUBLIC COMMENTS**

- Dr. Luce introduced Greg Theriot to the group.

**VIII. TRUSTEE COMMENTS**

- There were no additional trustee comments.

**IX. RECESS**

- The board called a recess at 1:15 PM CST.

**Lake Charles College Prep meeting was called to order at 1:19 p.m.**

**School Report** – given by L.J. Thierry

## Comments:

- Enrollment 502
- Review of Leap 360 scores
- Review of ACT Tru scores
- 14 students in Dual Enrollment Classes at McNeese
- 10 students participating in Speech and Debate

Comments by Ms. Shanice Williams

Announcement of OPEN HOUSE September 30<sup>th</sup> at 6pm

**Board Approval and Ratification**

On a motion of C. Mitchell, seconded by C. Honore, it was approved that the LCCP contribute to the employee 403(b) retirement plan as developed with funds allocated in the 2019-2020 Budget.

On a motion by C. Honore, seconded by S. Stelly, the contract dated August 30, 2019 for architectural services by Moss Architects for the construction of a new LCCP facility was ratified.

On a motion by C. Honore, seconded by R. Richard, approval was given to accept the bid of \$16,484,800 submitted by Trahan Construction for the building of a new LCCP facility.

On a motion by R. Richard, seconded by S. Stelly, authority was given to the President, and in the President's absence to the Vice-President, to execute any and all documents related to the construction of a new LCCP facility at 2801 Power Centre Parkway.

On a motion by R. Richard, seconded by C. Honore, authorization was given to the President and in the President's absence to the Vice-President, to sign any and all documents related to the issuance of tax-exempt bonds for the construction of a new LCCP facility at 2801 Power Centre Parkway.

**CONSTRUCTION FINANCING**

H. Mancuso provided an update on providing financing for a new LCCP facility. Work continues on the sale of bonds, conventional bank financing, and negotiations with Facility Investment Fund (FIF = Bank of America, Civic Builders, and Walton Foundation).

On a motion by N. Simien, seconded by S. Stelly, the meeting adjourned at 2:02 pm

  
Clyde Mitchell, Secretary/Treasurer

Date: \_\_\_\_\_

9/17/19