

MEETING MINUTES

Name of Foundation: Southwest Louisiana Charter Academy Foundation, Inc.
Board Meeting: June 18, 2019—Annual Board Meeting
School(s): Lake Charles College Prep
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 18, 2019	5:15 PM	7:35 PM	August 20, 2019	5:30 PM	S. Brunet
Meeting Location:					
Lake Charles Charter Academy, 3160 Power Centre Blvd., Lake Charles, LA 70607					

Attended by:	
Board Members: Ulysses Gene Thibodeaux, Board President Charles Honore, Board Vice President Clyde Mitchell, Secretary/Treasurer Sylvia Stelly, Board Trustee Nicole Simien, Board Trustee Dr. Michael Kurth, Board Trustee Phyllis Kittling, Board Trustee Rebecca Boniol, Board Trustee Absent: Ron Richard, Board Trustee	Other Attendees: Dr. Lonnie Luce, State Superintendent Dr. Carlos Sam, Deputy State Director Mark Gamble, State Finance Director Jasmine Goodley, Curriculum and Instruction Dr. Pam Quebodeaux, Principal, Lake Charles Charter Academy Marcus Simon, Asst. Principal, Lake Charles Charter Academy Henry Mancuso, Executive Secretary Stacey Brunet, Governing Board Manager Jennifer Zeringue, Principal, Lake Charles College Prep Peyton Pawlicki, Vernon and Bice Phone: Christine Locrotondo, Finance, CSUSA Debra Leite, State Finance Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the board meeting commenced at 5:15 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

I. ADMINISTRATIVE

Approval of the May 2019 Board Meeting Minutes

- President Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

MOTION: Motion was made by Clyde Mitchell and seconded by Michael Kurth to approve the May 2019 Board Meeting Minutes as presented. The motion passed unanimously.

Approval of the 2019-2020 Board Meeting Calendar

MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to approve the 2019-2020 board meeting calendar as presented. The motion passed unanimously.

II. FINANCIAL REPORT

Approval of the April 2019 Financial Report

- Mark Gamble reviewed the Southwest LA Charter Academy financial report with the board

MOTION: Motion was made by Clyde Mitchell and seconded by Phyllis Kittling to accept the April 2019 financial report. The motion passed unanimously.

III. CSUSA REPORTS

End of School Year Report

- Jasmine Goodley reported to the board to include:
 - Summer school ends on 6/21/19.
 - Enrollment is at 625, not inclusive of Pre-K
 - Faculty letters are being distributed currently
 - 2 open positions and certified teachers have been hired for other positions
 - Leadership Institute in Lafayette
 - Model school conference in Washington, DC
 - STEM program conferences
 - Teacher Leader conference in New Orleans in June 2019.

IV. EXECUTIVE SECRETARY'S REPORT

- Mr. Mancuso gave a verbal report to the board.

V. NEW BUSINESS

Officer Elections

- The following slate of nominations for Officers was presented to the board as follows: President—Gene Thibodeaux, Vice President---Rebecca Boniol and Secretary/Treasurer—Clyde Mitchell.

MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to nominate Rebecca Boniol as Vice President of the board. The motion passed unanimously.

MOTION: Motion was made by Charles Honore and seconded by Phyllis Kittling to nominate Gene Thibodeaux as President of the board. The motion passed unanimously. President Thibodeaux stated this will be his last term.

MOTION: Motion was made by Charles Honore and seconded by Phyllis Kittling to nominate Clyde Mitchell as Secretary/Treasurer of the board. The motion passed unanimously.

Trustee Elections

- The following trustees were nominated for another 3-year term of service to the Southwest Louisiana Charter Academy Foundation, Inc.: Sylvia Stelly,

MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to approve the 3-year term of service of Sylvia Stelly, Phyllis Kittling and Michael Kurth to the Southwest Louisiana Charter Academy Foundation, Inc. The motion passed unanimously.

VI. OLD BUSINESS

July 2019 Board Meeting

- The board discussed cancelling the July 2019 Board Meeting.
- Meeting will be cancelled. Next Board meeting will be August 20, 2019 at Southwest LA Charter Academy.

Transportation Update

- Henry Mancuso reviewed the transportation contracts with the board and the amendments made by Jennifer Gilreath for service level agreements.

VII. PUBLIC COMMENTS

- None

VIII. TRUSTEE COMMENTS

- Clyde Mitchell reported Southern University has asked permission to use the campus parking lot to tailgate for the SU/McNeese Football game on August 31, 2019. A committee of Clyde Mitchell, Nicole Simien as the chairman and Phyllis Kittling was created to research possibilities.

IX. RECESS

MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to call a recess of the Board. The motion passed unanimously.

The SWLA Foundation Board Meeting was called back to order at 6:35 PM.

Recess began at 6:00 p.m. Meeting reconvened at 6:35 p.m.

School Report – Written report presented by Ms. J. Zeringue, Principal

- 89/90 Seniors “walked” at graduation; 1 student is in remediation and could graduate in August;
- Summer School is underway
- Commented on the EOC, LEAP, and Retesting scores
- Credit Recovery and Attendance Recovery are underway
- Summer Sports Practices are ongoing
- 471 students are registered for the 19-20 school year at this time
- Staffing needs: Math Teacher and Spanish Teacher
- Graduation for 2020 is tentatively set for May 15th
- Offer letters will begin to be presented to Faculty and Staff the week of June 24th
- The School Calendar for 2019-2020 was presented

Board Member suggested that next year the names of Scholarship Winners be included in the Graduation Program. Board Members commented on the need for greater marketing in all forms: *“We create our image, or the public will create it for us.”*

Financial Report

- The July 2018 - May 2019 financials were presented by Shawn Piper
- Wednesday, July 17th was set as the date for the Public Presentation of LCCP’s 2019-2020 Budget. The meeting will be at 5:00 p.m. at LCCP.

Transportation: Shawn Piper, Freddie Harrison, L.J. Thierry, and Henry Mancuso will meet to resolve issues regarding transportation and a contract with “A & S Transportation.”

LCCP Facility Update

- Henry Mancuso reported on the progress with construction drawings and meetings with contractors
- Comments were offered by President Thibodeaux and Henry Mancuso about discussions with bond brokers

On a motion by Charles Honore and a second by Michael Kurth, the meeting adjourned at 7:35 p.m.

Clyde Mitchell
Clyde Mitchell, Secretary/Treasurer
Date: August 20, 2019