

MEETING MINUTES

Name of Foundation: Southwest Louisiana Charter Academy Foundation, Inc.
Board Meeting: March 19, 2019—Board Meeting
School(s): Lake Charles College Prep
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 19, 2019	5:10 PM	7:15 PM	April 16, 2019	5:30 PM	S. Brunet
Meeting Location:					
Lake Charles Charter Academy, 3160 Power Centre Blvd, Lake Charles, LA 70607					

Attended by:	
Board Members: Ulysses Gene Thibodeaux, Board President Clyde Mitchell, Secretary/Treasurer Sylvia Stelly, Board Trustee Nicole Simien, Board Trustee Ron Richard, Board Trustee Dr. Michael Kurth, Board Trustee Phyllis Kittling, Board Trustee Absent: Rebecca Boniol, Board Trustee Charles Honore, Board Vice President	Other Attendees: Mark Gamble, State Finance Director Dr. Pam Quebodeaux, Principal, Lake Charles Charter Academy Kim Lewis, Principal, Southwest LA Charter Academy Henry Mancuso, Executive Secretary Stacey Brunet, Governing Board Manager Josh Levine, Facilities Jennifer Zeringue, Principal, LCCP Lionel Thierry, Freshman Academy Administrator, LCCP Mike Juneau, Jump Start Director, LCCP Freddie Harrison, Dean of Discipline, LCCP Dr. Sabrah Kingham, Director of Education SWLCA Foundation Peyton Palicki, Veron and Bice Alayna Guillory, Marketing PHONE: Tameika McGibbon, Finance, CSUSA Christine Locrotondo, Finance, CSUSA Deb Montella, Vice President of Marketing, CSUSA

CALL TO ORDER

Pursuant to public notice, the board meeting commenced at 5:10 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

I. ADMINISTRATIVE

Approval of the February 2019 Board Meeting Minutes

- President Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

MOTION: Motion was made by Clyde Mitchell and seconded by Sylvia Stelly to approve the February 2019 Board Meeting Minutes as presented. The motion passed unanimously.

Southwest Louisiana Charter Foundation, Inc. Policies and Procedures Approval

- Henry Mancuso reviewed the draft with the board--a copy was emailed to the trustees prior to the March board meeting

MOTION: Motion was made by Clyde Mitchell and seconded by Ron Richard to approve the Southwest Louisiana Charter Foundation, Inc. Policies and Procedures Manual with discussed clarifications. The motion passed unanimously.

II. FINANCIAL REPORT

Approval of the January 2019 Financial Report

- Mark Gamble reviewed the Southwest LA Charter Academy financial report with the board

MOTION: Motion was made by Clyde Mitchell and seconded by Ron Richard to accept the January 2019 financial report. The motion passed unanimously.

Foundation Financial Report: 2017-18 Audit

- 2017-18 Audit questions are resolved, which included SWLA and LCCP

MOTION: Motion was made by Sylvia Stelly and seconded by Nicole Simien to approve the 2017-18 Audit. The motion passed unanimously.

May 2019 Budget Workshop, June 2019 Budget Hearing

- Stacey Brunet addressed the board to suggest a May 21, 2019 budget workshop, then approval of the 2019-2020 budget at the June 18, 2019 board meeting.

III. CSUSA REPORTS

School and Enrollment Report

- Kim Lewis reported to the board to include:
 - Enrollment of 679 students, including Pre-K
 - March 27th is the LDOE visit
 - Crawfish fundraiser is April 3rd
 - 8th grade prom is upcoming
 - Literary Extravaganza
 - Preparation for LEAP testing
 - Recommitments are in progress

IV. EXECUTIVE SECRETARY'S REPORT

- Mr. Mancuso gave a verbal report to the board.

V. NEW BUSINESS

Approval of School Calendars

- Mr. Mancuso passed out the Calcasieu Parish 2019-2020 School Year
- Mrs. Lewis reported the calendars would be ready for approval at the April 2019 Board Meeting.

June 2019 Annual Meeting

- Chairman Thibodeaux stated the Annual meeting will be held on June 18, 2019. Items to address will be:
 - Nominations for Election of officers
 - Nominations for trustees

VI. OLD BUSINESS

Board Retreat

- The board discussed dates and locations for a strategic planning retreat
- Dates will be given out this week for consideration

Tier 3 Documentation

- Chairman Thibodeaux reminded the board to submit by May 15, 2019

VII. PUBLIC COMMENTS

- Peyton Palicki announced Law Day and upcoming competitions. She asked if the schools would participate. The school leaders will follow up with her regarding participation.

VIII. TRUSTEE COMMENTS

- There were no additional public comments

IX. RECESS

MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to call a recess of the Board. The motion passed unanimously.

The SWLA Foundation Board Meeting was called back to order at 6:30 PM

I. ADMINISTRATIVE AND FINANCIAL REPORT

School Report and Enrollment

- Presented by Principal, Ms. Jennifer Zeringue.
- Act Testing is underway
- Quarterly grades to be given this week
- Review of disciplinary trends from August through March
- Professional Development update
- Extracurricular Activity report
- Introduction of Mr. Lionel (L.J.) Thierry as Director of the 9th Grade Academy and Mr. Julian "Marty" Guillory as Director of STEAM program for grades k -12.

Financial Report

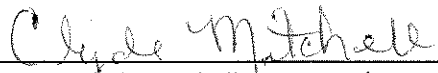
- Presented by Mr. Shawn Piper who noted line-items were there variances between actual expenses v. monies budgeted.

MOTION: Motion was made by Clyde Mitchell and seconded by Sylvia Stelly to accept the financial report as presented. The motion passed unanimously.

II. FACILITY UPDATE

- Henry Mancuso reported on the LCCP Groundbreaking scheduled for March 21, 2019. He also offered an update on plans for the PREP facility.

MOTION: Motion was made by Phyllis Kittling and seconded by Nicole Simien to adjourn the meeting. The motion passed unanimously.



Clyde Mitchell, Secretary/Treasurer

Date: _____