

**MEETING MINUTES**

**Name of Foundation:** Southwest Louisiana Charter Academy Foundation, Inc.  
**Board Meeting:** October 16, 2018—Board Meeting  
**School(s):** Lake Charles College Prep  
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
October 16, 2018	5:30 PM	7:00 PM	October 16, 2018	6:00 PM	S. Brunet
<b>Meeting Location:</b>					
Southwest LA Charter Academy, 1700. E. McNeese Street, Lake Charles, LA 70607					

<b>Attended by:</b>	
<b>Board Members:</b> Ulysses Gene Thibodeaux, Board President Clyde Mitchell, Secretary/Treasurer Phyllis Kittling, Board Trustee Dr. Michael Kurth, Board Trustee Sylvia Stelly, Board Trustee Nicole Simien, Board Trustee	<b>Other Attendees:</b> Marcus Simon, Asst Principal, Lake Charles Charter Academy Dr. Mary Deveaux, Asst. Principal, Southwest LA Charter Academy Henry Mancuso, Executive Secretary Jackie Smith, Parent Liaison Georgette Sterling, State Compliance Director Monique Jolla, Enrollment Manager
<b>Absent:</b> Charles Honore, Board Vice-President	<b>PHONE:</b> Tameika McGibbon, Finance, CSUSA LeChyana Knight, Finance, CSUSA Stacey Brunet, Governing Board Manager, CSUSA Raquel Square Ayles, Director of Education and Curriculum Jasmine Goodley, CSUSA Penny Walcott, Finance, CSUSA Deborah Leitch, Finance, CSUSA

**CALL TO ORDER**

Pursuant to public notice, the board meeting commenced at 5:30 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

**I. ADMINISTRATIVE**

Approval of the September 2018 Board Meeting Minutes

- President Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

**MOTION:** Motion was made by Clyde Mitchell and seconded by Sylvia Stelly to approve the Board Meeting Minutes as presented. The motion passed unanimously.

**II. FINANCIAL REPORT**

Approval of the August 2018 Financial Report

- Tameika McGibbon reviewed the Southwest LA Charter Academy financial report with the board

**MOTION:** Motion was made by Clyde Mitchell and seconded by Michael Kurth to accept the financial report. The motion passed unanimously.

**III. CSUSA REPORTS**

School and Enrollment Report

- Mary Deveaux reported to the board to include:

*Southwest Louisiana Charter Academy Foundation, Inc.*

- Enrollment of 665 students, including 20 Pre-K students.
- Science Professional Development
- First Leap Interim
- Athletic Program events
- Halloween event and Winter Carnival event are upcoming

**IV. EXECUTIVE SECRETARY'S REPORT**

- Mr. Mancuso gave a verbal report to the board.

**V. NEW BUSINESS**

New Meeting Location

- Lake Charles College Prep will enter the rotation of the meeting locations, starting on November 2018.
- The board decided to move the November 2018 board meeting to November 27<sup>th</sup>.

**MOTION: Motion was made by Clyde Mitchell and seconded by Michael Kurth to add Lake Charles College Prep to the hosting schools and move the November 2018 board meeting date. The motion passed unanimously.**

**VI. OLD BUSINESS**

Bond Holder Update

- Henry Mancuso gave the update to the board to include finances, enrollment, culture, leadership, outreach and marketing. A bondholder site visit is upcoming.

**VII. PUBLIC COMMENTS**

- There were no public comments.

**VIII. TRUSTEE COMMENTS**

- There were no trustee comments.

**IX. RECESS**

**MOTION: Motion was made by Michael Kurth and seconded by Clyde Mitchell to call a recess of the Board at 5:45 PM. The motion passed unanimously.**

The Foundation came out of recess at 5:50 PM CST. In addition to Board Members, the following LCCP Staff members were present: Dr. Sabrah Kingham, Ms. Jennifer Zeringue, Ms. Marve Sevier, Mr. Freddie Harrison, Mr. Mike Juneau, Mr. Shawn Piper, and Mr. LJ Thiery. School Accountant, Mr. Chris Funk was also present.

**I. ADMINISTRATIVE AND FINANCIAL REPORT**

July – September 2018 FINANCIAL STATEMENT

- Mr. Funk reviewed the financial statement

**MOTION: Motion was made by Clyde Mitchell and seconded by Sylvia Stelly to accept the Financial Report as presented.**

School Report and Enrollment

- Dr. Kingham and Ms. Zeringue reported on a recent visit by DOE Staff. President Thibodeaux added comments regarding Charter Renewal.
- Ms. Zeringue presented a written Principal's report. It was noted that current enrollment of 454 was evenly divided at 227 male students and 227 female students. Responding to a question raised by a member of the Board, Ms. Zeringue shared her belief that nine of our current students are reading below the 4<sup>th</sup> grade level.

**MOTION: Motion by was made by Clyde Mitchell and seconded by Sylvia Stelly to accept the Principal's report.**

II. FACILITY UPDATE

- Henry Mancuso reported on the progress of plans being developed for the new high school facility.

**MOTION:** Motion was made by Michael Kurth and seconded by Sylvia Stelly to approved the November 2018 Board meeting would be held on November 27<sup>th</sup> at Lake Charles College Prep. The motion passed unanimously.

**MOTION:** Motion was made by Sylvia Stelly and seconded by Michael Kurth to adjourn the meeting. The motion passed unanimously.

  
Clyde Mitchell, Secretary/Treasurer

Date: 11/27/18