

MEETING MINUTES

Name of Foundation: Southwest Louisiana Charter Academy Foundation, Inc.
Board Meeting: April 17, 2018—Board Meeting
School(s): Lake Charles College Prep
 Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 17, 2018	5:10 PM CST	6:00 PM CST	May 15, 2018	6:00 PM	S. Brunet
Meeting Location:					
Lake Charles Louisiana Charter Academy, 3160 Power Centre, Lake Charles, LA 70607					

Attended by:	
<p>Board Members: Ulysses Gene Thibodeaux, Board President Charles Honore, Board Vice-President Clyde Mitchell, Secretary/Treasurer Sylvia Stelly, Board Trustee Nicole Simien, Board Trustee</p> <p>Absent: Phyllis Kittling, Board Trustee Dr. Michael Kurth, Board Trustee</p>	<p>Other Attendees: Dr. Sabrah Kingham, Regional Education Director, CSUSA Dr. Pam Quebodeaux, Principal, Lake Charles Charter Academy Henry Mancuso, Executive Secretary Julie Taylor, Vernon Law Firm Ken Roebuck, Principal, Lake Charles College Prep Kim Lewis, Principal, Southwest Louisiana Charter Academy Stacey Brunet, Governing Board Manager, CSUSA Jackie Smith, Parent Liaison Mike Santoro, Facilities, CSUSA</p> <p>Phone: Tamekia McGibbon, Finance, CSUSA Doreen Ayafor, Finance, CSUSA Penny Walcott, Finance, CSUSA LeChyana Knight, Finance, CSUSA Deborah Leitch, Finance, CSUSA</p>

CALL TO ORDER

Pursuant to public notice, the annual meeting commenced at 5:10 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

I. ADMINISTRATIVE

Approval of the March 20, 2018 Board Meeting Minutes

- Chairman Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to March 20, 2018 Board Meeting Minutes. The motion passed unanimously.

II. FINANCIALS

Approval of February 2018 Financial Report for Southwest Louisiana Charter Academy and Lake Charles College Prep

- Tamekia McGibbon reviewed the February 2018 Financial Reports.

MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to approve the February 2018 Financial Report for Southwest Louisiana Charter Academy and Lake Charles College Prep. The motion passed unanimously.

III. CSUSA REPORTS

Enrollment and School Updates

- Kim Lewis reviewed the highlights of the Southwest Louisiana Charter Academy dashboard and events to include:
 - School grades and KIOs (key intended outcomes) to maintain grade for this year and improve 2018-19 school year.
 - Leap Testing started on April 10 and are halfway done
 - Crawfish fundraiser was successful
 - Academic Celebration with the Mayor
 - Radio interviews
 - K-2 Showcase
 - 8th grade prom is May 5
 - May 15th is the athletic banquet
 - Montaya Johnson is the Teacher of the Month.
 - 572 enrolled students
- Ken Roebuck reviewed the highlights of the Lake Charles College Prep dashboard and events to include:
 - LEAP Testing has begun
 - End of Course testing starts Monday, April 23
 - 424 students enrolled
 - Prom was held
 - Blazers of the Month
 - teacher: Mr. Bryant, band director

2018-19 School Year Calendar—Southwest Louisiana Charter Academy

- The 2018-19 school year calendar was presented to the board for discussion and approval.

MOTION: Motion was made by Charles Honore seconded by Sylvia Stelly to approve the 2018-19 school year calendar as amended to allow July 30-31, 2018 for New Teacher Induction. The motion passed unanimously.

IV. EXECUTIVE SECRETARY'S REPORT

- Mr. Mancuso gave a verbal report to the board to include Food Service program and information nights.
- Scholarship award program will be held at LCCP at 4:15 PM on April 18, 2018.

V. NEW BUSINESS

Corporate Resolutions for LCCP Banking and NSLP

- Mr. Mancuso gave the updates to the board to include 2 separate accounts will be opened at Lakeside Bank to accommodate state and federal guidelines.

MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to authorize Chairman Thibodeaux to open 2 new accounts at Lakeside Bank for MFP Funding and NSLP (national school lunch program). The motion passed unanimously.

VI. OLD BUSINESS

Lake Charles College Prep Transition Update

- Board Chairman Thibodeaux, Henry Mancuso and Ken Roebuck updated the board with transition action plans.
- TDS meeting was held April 17, 2018
- New building planning will now begin for LCCP. Meeting with the architect on April 17, 2018.
- LCCP Retirement Program in progress and Employee Benefits Plan draft has been completed. Elections of benefits meeting will take place in the next few weeks.
- McNeese is now in possession of the Management Agreement contract
- Property search and conversations are still ongoing

Required Documentation—Tier 3 forms and Annual Ethics Training

- Board Chairman Thibodeaux reminded the board of the Tier 3 form due by May 15, 2018 and the Annual Ethics Training requirement.
- Stacey Brunet will collect them until May 1, 2018 and mail to the State on May 2, 2018.

Zydeco Fest Financial Report

- Chairman Thibodeaux gave the report to the board.

Pre-K Update

- Jackie Smith gave an update to the board

VII. PUBLIC COMMENTS

- Stacey Brunet informed the board of the 2018-19 Budget Hearing on May 15, 2018.

VIII. TRUSTEE COMMENTS

- There were no trustee comments

IX. ADJOURNMENT

MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to adjourn the April 17, 2018 board meeting of the Southwest Louisiana Charter Foundation. The motion passed unanimously.


Clyde Mitchell, Secretary/Treasurer

Date: _____