

## MEETING MINUTES

**Name of Foundation:** Southwest Louisiana Charter Academy Foundation, Inc.  
**Board Meeting:** March 20, 2018— Board Meeting  
**School(s):** Lake Charles College Prep  
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 20, 2018	6:00 PM	7:30 PM	April 17, 2018	6:00 PM	S. Brunet
<b>Meeting Location:</b>					
Southwest Louisiana Charter Academy, 1700 E. McNeese Street, Lake Charles, LA 70607					

<b>Attended by:</b>	
<b>Board Members:</b> Ulysses Gene Thibodeaux, Board President Charles Honore, Board Vice-President Clyde Mitchell, Secretary/Treasurer Dr. Michael Kurth, Board Trustee Sylvia Stelly, Board Trustee Phyllis Kittling, Board Trustee Nicole Simien, Board Trustee	<b>Other Attendees:</b> Dr. Sabrah Kingham, Regional Education Director, CSUSA Dr. Pam Quebodeaux, Principal, Lake Charles Charter Academy Henry Mancuso, Executive Secretary Julie Taylor, Vernon Law Firm Ken Roebuck, Principal, Lake Charles College Prep Kim Lewis, Interim Principal, Southwest Louisiana Charter Academy Stacey Brunet, Governing Board Manager, CSUSA Jackie Smith, Parent Liaison Mike Santoro, Facilities, CSUSA
<b>Absent:</b>	<b>Phone:</b> Tamekia McGibbon, Finance, CSUSA Penny Walcott, Finance, CSUSA LeChyana Knight, Finance, CSUSA Bonita Sedano, Real Estate Advisor

### **CALL TO ORDER**

Pursuant to public notice, the annual meeting commenced at 6:00 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

**MOTION:** Motion made Charles Honore and seconded by Sylvia Stelly to amend the agenda to add an Executive Session to the board meeting agenda. The motion passed unanimously.

#### **I. ADMINISTRATIVE**

##### Approval of the February 20, 2018 Board Meeting Minutes

- Chairman Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

**MOTION:** Motion was made by Charles Honore and seconded by Clyde Mitchell to February 20, 2018 Board Meeting Minutes. The motion passed unanimously.

#### **II. FINANCIALS**

##### Approval of January 2018 Financial Report for Southwest Louisiana Charter Academy and Lake Charles College Prep

- Tamekia McGibbon reviewed the December 2018 Financial Reports.

**MOTION:** Motion was made by Clyde Mitchell and seconded by Charles Honore to approve the January 2018 Financial Report for Southwest Louisiana Charter Academy and Lake Charles College Prep. The motion passed unanimously.

### III. CSUSA REPORTS

#### Facilities Report

- Mike Santoro gave a report to the board.

#### School Dashboards and Enrollment Update

- Kim Lewis reviewed the highlights of the Southwest Louisiana Charter Academy dashboard and events to include:
  - School grades and KIOs (key intended outcomes) to maintain grade for this year and improve 2018-19 school year
  - New Surveys will be sent out in April
  - Black History program was successful
  - Middle school Winter Ball
  - Community Spelling Bee
  - Application to reinstate Cambridge was submitted
  - STEM program enhancement research is in process
  - Participation in the Literacy Extravaganza.
  - Teacher of the Month: Stephanie Sistrant
- Ken Roebuck reviewed the highlights of the Lake Charles College Prep dashboard and events to include:
  - Meeting next week with Johns Hopkins program and McNeese State meetings are ongoing
  - Plans in the near future to unveil plans to public about the future of LCCP and groundbreaking ceremonies
  - Juniors and some Seniors took ACT
  - State Testing will continue until mid-May 2018
  - LCCP was a Drew Grant recipient of \$36,000, being used for computer technology.
  - Blazers of the Month
    - teacher: Mr. Atkins
    - students: Amani Lewis and Joseph Bushnell

#### Enrollment

- Kim Lewis and Ken Roebuck gave enrollment reports to the board.

### IV. EXECUTIVE SECRETARY'S REPORT

- Mr. Mancuso gave a verbal report to the board

### V. NEW BUSINESS

- There was no new business.

### VI. OLD BUSINESS

#### Lake Charles College Prep Transition Update

- Board Chairman Thibodeaux, Henry Mancuso and Ken Roebuck updated the board with transition action plans.
- New building planning will now begin for LCCP
- Bonita Sedano gave an available land update to the board and reported on showings of the current LCCP building

Southwest Louisiana Charter School Leadership Update

- Tabled until the Executive Session

Required Documentation—Tier 3 forms and Annual Ethics Training

- Board Chairman Thibodeaux reminded the board of the Tier 3 form due by May 15, 2018 and the Annual Ethics Training requirement.
- Stacey Brunet will collect them until May 1, 2018 and mail to the State on May 2, 2018.

Zydeco Fest Financial Report

- No further updates from the LCCA Meeting earlier.

LA Supreme Court Ruling: Type 2 Charter Schools

- Board Chairman Thibodeaux reviewed the ruling with the board

Pre-K Update

- Jackie Smith gave an update to the board, with 39/40 students in Pre-K have committed to Kindergarten

**VII. PUBLIC COMMENTS**

- There were no public comments.

**VIII. TRUSTEE COMMENTS**

- There were no trustee comments

**IX. EXECUTIVE SESSION**

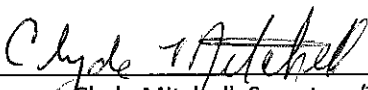
**Motion:** Motion was made by Charles Honore and seconded by Michael Kurth to enter executive session. The motion passed unanimously.

**Motion:** Motion was made by Charles Honore and seconded by Sylvia Stelly to exit executive session. The motion passed unanimously.

**MOTION:** Motion was made by Clyde Mitchell and seconded by Charles Honore to formally offer Ms. Kim Lewis the position of Principal at Southwest Louisiana Charter Academy, effective March 20, 2018. Ms. Lewis accepted. The motion passed unanimously.

**X. ADJOURNMENT**

**MOTION:** Motion was made by Clyde Mitchell and seconded by Charles Honore to adjourn the March 20, 2018 board meeting of the Southwest Louisiana Charter Foundation. The motion passed unanimously.

  
Clyde Mitchell, Secretary/Treasurer

Date: \_\_\_\_\_