

MEETING MINUTES

Name of Foundation: Southwest Louisiana Charter Academy Foundation, Inc.
Board Meeting: January 17, 2018—Board Meeting
School(s): Lake Charles College Prep
Southwest Louisiana Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 17, 2018	5:50 PM CST	7:52 PM CST	February 20, 2018	5:00 PM CST	S. Brunet
Meeting Location:					
Southwest Louisiana Charter Academy, 1700 E. McNeese Street, Lake Charles, LA 70607					

Attended by:	
Board Members: Ulysses Gene Thibodeaux, Board President Charles Honore, Board Vice-President Clyde Mitchell, Secretary/Treasurer Dr. Michael Kurth, Board Trustee Sylvia Stelly, Board Trustee Phyllis Kittling, Board Trustee Nicole Simien, Board Trustee	Other Attendees: Dr. Sabrah Kingham, Regional Education Director, CSUSA Dr. Pam Quebodeaux, Principal, Lake Charles Charter Academy Henry Mancuso, Executive Secretary Julie Taylor, Vernon Law Firm Ken Roebuck, Principal, Lake Charles College Prep Kathy Istre, Asst. Principal, Southwest Louisiana Charter Academy Kim Lewis
Absent:	Phone: Billie Miller, Leadership Support, CSUSA Tamekia McGibbon, Finance, CSUSA Deborah Leitch, Finance, CSUSA

CALL TO ORDER

Pursuant to public notice, the annual meeting commenced at 5:50 PM CST with a Call to Order by Board President Thibodeaux. Roll call was taken and quorum was established at the time of roll call.

I. ADMINISTRATIVE

Approval of the December 12, 2017 Board Meeting Minutes

- Chairman Thibodeaux asked the board to review minutes and asked if there were any corrections. No corrections voiced.

MOTION: Motion was made by Charles Honore and seconded by Phyllis Kittling to approve the December 12, 2017 Board Meeting Minutes. The motion passed unanimously.

II. FINANCIAL REPORT

Approval of November 2017 Financial Report for Southwest Louisiana Charter Academy and Lake Charles College Prep

- Tamekia McGibbon reviewed the November 2017 Financial Reports.

MOTION: Motion was made by Charles Honore and seconded by Clyde Mitchell to approve the November 2017 Financial Report for Southwest Louisiana Charter Academy. The motion passed unanimously.

MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to approve the November 2017 Financial Report for Lake Charles College Prep. The motion passed unanimously.

III. CSUSA REPORTS

Legislative Report

- Paula Jackson gave her legislative report during the Lake Charles Charter Foundation board meeting. No additional updates were necessary.

School Dashboards and Enrollment Update

- Dr. LaTonia Harris reviewed the highlights of the Southwest Louisiana Charter Academy dashboards, academic initiatives and community events with the board.
- Ken Roebuck reviewed the highlights of the Lake Charles College Prep dashboard and athletics with the board. Mr. Roebuck stated the State of Louisiana has acknowledged LCCP's school grade is now a "D" under the new SPS Calculator now in effect, adopted by BESE in December 2017.

Parent Survey Results

- The principals reviewed the survey results with the board.

Quarterly Reports---Target School Updates

- Ken Roebuck updated the board with ASAP Report and results of the ASAP Initiatives thus far.

IV. EXECUTIVE SECRETARY'S REPORT

- Mr. Mancuso gave a verbal report to the board

V. NEW BUSINESS

Board Committee Report

- Chairman Thibodeaux reviewed the newly created committees with the board to include the following proposed committees:
 - Vendor and Student Services – Food Services, Transportation, Uniforms
Charles Honoré, Phyllis Kittling, 1 parent from LCCA, 1 parent from SWLCA
 - Finances
Clyde Mitchell, Michael Kurth, Jeff Mancuso; Gene Thibodeaux
 - Marketing, Public Relations and Development
Sylvia Stelly, Nicole Simien, Henry Mancuso, Member #8 or Member #9
 - Grievance
Nicole Simien, Phyllis Kittling, Marcus Simon/Mack Guillory [depending on school involved], Kathie Istre/Susan Sullivan [depending on school involved], member #8 or member #9

AD HOC COMMITTEES

- Principal Selection
Gene Thibodeaux, Sabrah Kingham, member of Management Company
- PREP FACILITY CONSTRUCTION
Gene Thibodeaux, Charles Honoré, Pam Quebodeaux, Henry Mancuso, Sabrah Kingham, Ken Roebuck, Mack Guillory
- Zydeco Festival – 2019
Clyde Mitchell, Sylvia Stelly, Nicole Simien, Phyllis Kittling

Zydeco Festival Update

- The festival was a huge success and the board will create an annual event.

VI. OLD BUSINESS

Type 2 Lawsuit

- Chairman Thibodeaux stated the next release date is March 2018 with hopes the Type 2 Lawsuit may be in those decisions released.

VII. EXECUTIVE SESSION

MOTION: Motion was made by Clyde Mitchell and seconded by Charles Honore to enter executive session. The motion passed unanimously.

MOTION: Motion was made by Sylvia Stelly and seconded by Michael Kurth to exit executive session. The motion passed unanimously.

VIII. PUBLIC COMMENTS

- There were no public comments

IX. TRUSTEE COMMENTS

- There were no trustee comments

X. ADJOURNMENT

MOTION: Motion was made by Sylvia Stelly and seconded by Michael Kurth to adjourn the January 17, 2018 board meeting of the Southwest Louisiana Charter Foundation. The motion passed unanimously.


Clyde Mitchell, Secretary/Treasurer

Date: _____